JOB VACANCY: EU POLICY OFFICER – SUSTAINABLE FINANCE

Application deadline: Thursday 24 March 2022 COB

Role description
Eurosif is seeking an EU Policy Officer to join its office in Brussels. The EU Policy Officer will work directly with, and report to, the Executive Director of Eurosif. The role will involve:

- Consistently monitoring relevant EU policy and regulatory developments in the realm of EU Sustainable Finance, and other financial services legislation, where relevant to sustainable finance, including corporate governance & sustainability reporting;
- Supporting the advocacy efforts of Eurosif by contributing to the drafting of letters, position papers, amendments to legislation, briefing notes addressed to EU policymakers;
- Ensure reporting to members on developments of relevance (e-mails, calls, webinars);
- Assist the Eurosif team in the coordination and management of Eurosif’s internal Working Groups (WGs).

Required qualifications and skills
Candidates should be able to demonstrate:

- Proficiency in English and excellent writing skills - experience in drafting letters, position papers, reports, memos. Any additional EU language will be considered as an asset.
- An interest in financial services – through previous experience, university coursework, a good awareness of current regulatory issues. Knowledge of EU Sustainable Finance policy and legislation would be a strong plus.
- Two years of relevant professional experience either through full time employment or multiple relevant internships.
- An interest in EU policy and politics as demonstrated through previous internships, coursework, awareness of recent developments etc.
- A positive and curious attitude, an eagerness to learn, autonomy and team spirit.
- Flexibility, ability to work collaboratively and manage multiple priorities with strong attention to detail.
- Ability to take initiative, be creative and innovative, and confidently communicate ideas to the team.
- Ready to take responsibilities such as leading working groups.
- Proficiency in the use of Microsoft Office Package (PowerPoint, Excel, Word, SharePoint, Teams).
- The legal right to work in Belgium.

What we offer

- Full-time employment contract with a fixed gross annual salary of €36,000;
- Working in pleasant atmosphere, homeworking-friendly and multicultural environment.
- Being part of a small but influential organisation;
• Opportunity to work on the cutting-edge of EU Sustainable Finance and to be actively involved in one or more Eurosif working groups such as the Public Policy Group (PPG) and/or the SFDR Advisory Group (AG);
• Great exposure to the EU institutions and political process, as well as the multiple industry associations, NGOs and companies with which Eurosif engages, partners and/or collaborates on a regular basis.

Application process
Please address your application (CV and Cover Letter + recent & relevant writing sample) by Thursday 24 March 2022 COB at: contact@eurosif.org
Starting date is early April 2022. The subject line of your email must clearly state: “Job Application – EU Policy Officer – Name and Surname”

Due to an anticipated large number of applicants, please note that only applicants that are shortlisted for an interview will be contacted.

NB: Applications will be considered on a rolling basis. Therefore, we encourage you to apply as soon as possible.

About Eurosif
Eurosif is the leading pan-European association promoting Sustainable Finance at European level - encompassing the EU, the wider European Economic Area (EEA) and the United Kingdom (UK). Eurosif is a partnership comprised of Europe-based national Sustainable Investment Fora (SiFs). Each of the SiFs has a broad and diverse membership including asset managers, institutional investors, index providers and ESG research & analytics providers with aggregate assets under management (AuM) amounting to over EUR 20 trillion.

Eurosif’s activities involve contributing substantively to public policy and conducting research that enables a better understanding of sustainable investment and the obstacles encountered by sustainability-oriented investors. Eurosif and its members are committed to the growth and integrity of meaningful sustainable investment flows and support the ambition of European policymakers in enabling a fully transparent sustainable investment market through appropriate and well-designed regulation and industry practice.