

## INTERNSHIP OPPORTUNITY: JUNIOR EU POLICY OFFICER

Application deadline: Thursday 29<sup>th</sup> of September 2022 COB

### Role description

Eurosif is seeking a student or recent graduate to join its team in Brussels as a “Junior EU Policy Officer”. The chosen candidate will receive a financial compensation based on a CIP contract (*Contrat d’Immersion Professionnelle*). The internship will be for an initial period of 6 months with the possibility of being hired at the end of this period.

The intern will work directly with, and report to, the Executive Director of Eurosif. Depending on the intern's affinity, the position may involve:

- Monitoring relevant EU policy and regulatory developments in the realm of EU Sustainable Finance, and other financial services legislation, where relevant to sustainable finance, including corporate governance & sustainability reporting;
- Supporting the advocacy efforts of Eurosif by contributing to the drafting of letters, position papers, amendments to legislation, briefing notes addressed to EU policymakers;
- Ensuring reporting to members on developments of relevance (e-mails, calls, webinars);
- Working on the Eurosif's monthly newsletter, which highlights key developments in the EU's sustainable finance agenda;
- Working to improve Eurosif's digital outreach through the official website, social media (LinkedIn, Twitter), emailing (Mailchimp etc.);
- Supporting the planning and organisation of in-person and online events (e.g. Monthly Sustainable Finance updates etc.)
- Assisting the Eurosif team in the coordination and management of Eurosif's internal Working/Advisory Groups, such as the Public Policy Group (PPG) and/or the SFDR Advisory Group (AG), the Climate Reporting AG, and ESG Ratings & Data AG.

### Required qualifications and skills

Candidates should be able to demonstrate:

- Proficiency in English and excellent writing skills. Any additional EU language will be considered as an asset;
- An interest in financial services (e.g. through previous experience and/or university coursework) and possibly a good awareness of current regulatory issues. Knowledge of EU Sustainable Finance policy and legislation would be a strong plus;
- A good understanding of the EU decision-making process, ideally acquired by previous internship experience in the EU Institutions or university coursework;
- A positive and curious attitude, an eagerness to learn, autonomy and team spirit;
- Flexibility, ability to work collaboratively and manage multiple priorities with strong attention to detail;

- Ability to take initiative, be creative and innovative, and confidently communicate ideas to the team;
- Proficiency in Microsoft Office Package (PowerPoint, Excel, Word) – experience with Wordpress, social media tools (e.g. Hootsuite) a plus;
- The legal right to work in Belgium.

## What we offer

- Working in pleasant atmosphere, homeworking-friendly and multicultural environment;
- Being part of a small but influential organisation;
- Opportunity to work on the cutting-edge of EU Sustainable Finance and to support the Eurosif policy team in one or more Eurosif working groups with practitioners and high-level professionals;
- Great exposure to the EU institutions and political process, as well as the multiple industry associations, NGOs and companies with which Eurosif engages, partners and/or collaborates on a regular basis.

## Application process

Please send your application (CV and Cover Letter) clearly mentioning “Internship – Junior EU Policy Officer” by **Thursday 29<sup>th</sup> of September 2022 COB** at: [contact@eurosif.org](mailto:contact@eurosif.org)

The envisage starting date is October 2022.

Due to an anticipated large number of applicants, please note that only applicants that are shortlisted for an interview will be contacted.

**NB:** Applications will be considered on a rolling basis. Therefore, we encourage you to apply as soon as possible.

## About Eurosif

Eurosif is the leading pan-European association promoting Sustainable Finance at European level - encompassing the EU, the wider European Economic Area (EEA) and the United Kingdom (UK). Eurosif is a partnership comprised of Europe-based national Sustainable Investment Fora (SIFs). Each of the SIFs has a broad and diverse membership including asset managers, institutional investors, index providers and ESG research & analytics providers with aggregate assets under management (AuM) amounting to over EUR 20 trillion.

Eurosif’s activities involve contributing substantively to public policy and conducting research that enables a better understanding of sustainable investment and the obstacles encountered by sustainability-oriented investors. Eurosif and its members are committed to the growth and integrity of meaningful sustainable investment flows and support the ambition of European policymakers in enabling a fully transparent sustainable investment market through appropriate and well-designed regulation and industry practice.